

# BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

## Meeting Minutes

April 27, 2023

Acting Chair Scott Isenman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Jay Rosenberg (remote), Tim Carey, Andrea Chymiy, and Fritz von Ibsch; Fire Chief Jared Moravec; and Finance Administrator Hilary Hall.

### AGENDA ADDITIONS & DELETIONS

None

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- Deputy Chief Hiring Update: Chief Moravec provided an update on the Deputy Chief hiring process. A conditional offer of employment has been accepted by Jeremy Mendola with an anticipated start date of June 1, 2023.
- WSF Walla Walla Incident: Chief Moravec briefed the Board on the incident involving the grounding of a WSF on Bainbridge Island on April 15<sup>th</sup>. He stated that it was the largest incident response with multiple agencies for Kitsap County in recent history. There are four after action reviews scheduled to fully address various aspects of the response. The Chief praised BIFD responders for their excellent service.
- CARES grant: Chief Moravec requested BOC support for the recently awarded grant to the CKFR community CARES program. The Board supports BIFD involvement.
- DNR grant: A DNR micro grant of \$3,000 was awarded to BIFD. CRRRC Janine Courtemanche will be using the grant to supplement an upcoming Firewise yard clean up community event.
- Fire Code Update: Chief Moravec introduced Fire Marshal Jackie Purviance who reviewed the proposed City of Bainbridge Island Fire Code changes. Implementation is projected for July 1, 2023.

### ***Emerging Issues:***

None

### GOOD OF THE ORDER

Commissioner Isenman reported that he attended the WFCA conference and the presentation from North Mason Fire about their Mobile Urgent Care.

Commissioner Isenman also announced fire extinguisher servicing on Saturday, May 20<sup>th</sup> from 9:00 AM to 2:00 PM will be available at Waterfront Park.

### CONSENT AGENDA

(Voucher numbers 34878 through 34906 totaling \$116,847.56, Meeting Minutes 4/13/23)  
Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

### BUSINESS AGENDA

#### 1. Resolution #03-2023: Radio Tower Disposition

Chief Moravec requested approval of Resolution #03-2023 to surplus and transfer BIFD's communications tower and associated shed to the county dispatching center, Kitsap 911. The Resolution includes the transfer of the Mandus Olson land lease with Bainbridge Island School District, the corresponding sub-lease with the City of Bainbridge Island and relieves BIFD of all interest in the site. Commissioner Chymiy moved to approve Resolution #03-2023 and Commissioner von Ibsch seconded the motion. The motion passed unanimously.

#### 2. Resolution #04-2023: Sole Source Vendor

Chief Moravec requested approval of Resolution #04-2023 declaring a sole source vendor for the purchase of a Stallion SCBA fill station to be located at Station 21. The Resolution included a price quotation and a sole source letter from the vendor. The price quoted is within the approved budget and will allow for consistency in parts and service since it is the same vendor we used for the Station 23 system. Commissioner Carey moved to approve Resolution #04-2023. Commissioner Rosenberg seconded the motion and it passed unanimously.

#### 3. Shared Resources Interlocal Agreement

Chief Moravec requested approval of the proposed Interlocal Agreement which allows for sharing of non-personnel resources between BIFD, Poulsbo Fire Department and North Kitsap Fire & Rescue beyond emergency response mutual aid. The document has been reviewed by an attorney for all the agencies. Commissioner von Ibsch moved to approve the ILA and Commissioner Carey seconded. The motion to authorize Chief Moravec to enter into the presented ILA passed unanimously.


### EXECUTIVE SESSION

At 5:45 PM Commissioner Isenman called for an executive session to last for 10 minutes. The session was called for collective bargaining planning per RCW 42.30.140(4)(b).

### ADJOURNMENT

The meeting was adjourned at 5:55 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

May 25, 2023